

TERMS & CONDITIONS

1. **Confirmation, Deposits & Payments**

To secure a booking a non- refundable deposit of £1500 is required along with these terms signed and dated. We require a further non refundable deposit of 50% of the total estimated function cost **6 months** before the wedding date. The full balance is due **14 days** prior to the function. Any additional costs shall be paid on the day.

Catering and Guest Accommodation

The final number of guests attending together with final catering details should be provided **14 days** prior to the event. Any rooms booked by the client on behalf of their guests are subject to full cancellation charges for any amendments made within 21 days of the wedding. Should the minimum number of rooms not be booked the additional charges will be levied to the bride & groom. Wedding accommodation falling on bank holidays may be subject to a minimum night stay.

High season Weddings(1/4 -31/10) – High season weddings require 12 bedrooms minimum to be booked. Bedroom rates are clearly stated in our information but vary high to low season and by day of the week. Please check rates before booking as prices will not be reduced or discounted after booking your wedding date

PLEASE NOTE WE DO NOT PERMIT UNDERCATERING FOR LESS THAN THE EXPECTED NO OF GUESTS

3. **Use of the Fox & Hounds Hotel**

The Client and guests attending the function agree to:

- a) Comply with all licensing, health and safety and other regulations
- b) Not consume any food or drink that has not been supplied by the hotel on its grounds (excludes wedding cake and favours only)

4. **Cancellation by Fox and Hounds Hotel LTD**

The Fox and Hounds Hotel may cancel a booking under the following circumstances

- a) If the hotel or part of it's grounds is closed due to circumstances beyond its control e.g. Fire, flood etc
- b) If the Client becomes insolvent
- c) If the Client is more than 14 days in arrears with any payment due to Fox and Hounds Hotel

- d) Death or serious illness of a Director of the Company (with discretionary refund of monies paid to date)
- e) The Client fails to comply fully with this contract

5. **Cancellation by the client**

In all circumstances notification of cancellation must be made in writing and will be effective from the date this notification is received by Fox and Hounds Hotel Cancellation Terms apply as follows for wedding bookings. If cancelled:

- a) Over 8 months from event date – all deposits will be forfeited unless a booking is secured for the same date by a third party on no less favourable terms
- b) Cancellation between 8 months to 3 months of the event date – 50% of the total estimated cost will be owed and the original deposit is non-refundable
- c) From 3 months up to the event date the total cost including the deposit will be incurred

In the event of cancellation the monies owed will fall equally to the two parties who have signed this contract. If cancellation has to be made due to government restrictions being enforced or lockdown of the venue the full package can be moved to new dates at the same rate agreed. If you choose to cancel but the hotel is able to provide the package booked clause 5. above applies

6. **Children and Pets**

Children and pets are welcome at The Fox and Hounds Hotel however the hotel and its grounds are potentially hazardous. We respectfully ask parents ensure their children are confined within the area of the function and cannot accept any liability whatsoever in the event of an accident. Dogs must be on leads at all times.

7. **Insurance / Damage**

We recommend all clients arrange wedding insurance cover. The Fox and Hounds Hotel cannot accept any liability for any loss or damage to the personal property of any client or their guests whilst on the Hotel premises. This includes decorations, cards, cakes/food or gifts. You are advised to appoint someone to personally store such items at regular

intervals to keep them safe. These items are your responsibility. The client will be liable for any loss or damage sustained to Fox and Hounds Hotel property, including furnishings, by themselves, their guests, children or dogs. The client shall pay to the Hotel on demand the amount required to reimburse or remedy such damage including compensation for loss of business whilst such damage is repaired

8. General

- a) Fox and Hounds Hotel will take all reasonable steps to fulfil the reservation to the best of its ability and in accordance with the details provided. However it reserves the right to provide alternative services of at least equivalent standard at no additional cost.
- b) Whilst every step is taken to ensure accuracy in the tariffs and information given in the brochure and advertising it reserves the right to alter, withdraw or substitute and service or facility without prior notice if necessary
- c) Evening Discos must be booked via the hotel – all other entertainment must be pre-approved by the Hotel before the client enters into a contract with them to verify the providers Public Liability Insurance and PAT Testing of equipment . Live music providers must also adhere to our guidelines on acceptable sound levels and no smoke or mist is permitted. Failure to comply with our guidelines may result in termination of the event and no refund payable
- d) The hotel is in a residential area and any guests making undue noise or drinking their own alcohol on hotel grounds will be asked to leave. Guests must also not act in an improper or disorderly manner and comply with any reasonable request by the hotel employees. Failure to comply with this may result in early termination of the event and no refund would be payable.
- e) Bouncy Castles and other third party attractions must be supervised by the supplier at all times and may incur a surcharge for electricity consumption.
- f) CHINESE LANTERNS and any other fire fuelled device are not permitted to be launched within the grounds as they are a hazard to nearby forest and farmland
- g) Only non – amplified music is permitted on the exterior grounds of the hotel and amplified music inside must finish at midnight. Evening receptions for more than 150 guests will incur a

surcharge for licensed security staff to be present. If guest numbers exceed the confirmed expected number the hotel may terminate the event early with no refund due.

- h) The hotel may by prior arrangement allow guests to provide their own wine for the duration of the wedding breakfast - subject to corkage fees. No alcohol can be provided by guests for consumption after 7pm.
- i) Only bio-degradable confetti is permitted and only in the external areas of the hotel.
- j) Confetti canons or similar are not permitted
- k) Decoration of the function room/bar/outside is permitted ONLY with prior agreement with the hotel. Any décor that requires covering the ceiling, bunting or hanging decorations may incur an extra charge to install. Please note the hotel insurance does not allow for any non-staff members to be working at height or to use our ladders.

Signed _____

and

Date _____

Full Names

Wedding Date _____